

2019-2021 Work Plan for the G20 OSH Network
Adopted At
the G20 OSH Network Meeting
October 16, 2018 in Hangzhou, China

Introduction

Under Australia’s G20 presidency in 2014, the Melbourne Declaration committed the G20 to the implementation of G20 labor and employment minister’s statement to build safer and healthier workplaces. In 2015, under Turkey’s G20 presidency, an OSH expert network was established. Turkey and the United States became the co-chairs of the OSH subgroup within the G20 Employment Working Group (EWG).

The network focuses on three missions: to facilitate the exchange of knowledge and expertise among G20 countries; to meet global policy and technical challenges and find solutions through coordinated G20 efforts; and to provide others with access to the knowledge and expertise of the network.

Since its creation, the network has met at least once a year, to discuss both technical issues as well as the way for the network to play an important role in the global discussion on improving occupational safety and health.

In order for the network to achieve greater success and function more coherently and effectively, members decided during a network meeting in May 2018 in Istanbul that a three-year work plan should be developed to guide the activities. A group of volunteers representing nine countries began drafting a work plan. In August 2018, the volunteers met in Singapore to discuss and revise a working draft. The co-chairs represented the result of this work at an October 2018 meeting to members of the network, who unanimously adopted the work plan.

WORK PLAN PART I: ADMINISTRATION AND REPORTING

In order for the network to function as a coherent body of ideas and collaboration, communication among members and between members and outside stakeholders is key. The network intends to establish an online platform to aid the communication of members and produce periodic reports to network stakeholders, including the EWG and other interested individuals and organizations.

Task I-1: Developing and Maintaining an Online Platform for the Network

Timeframe: First quarter 2019, then throughout

Lead Country: The United States

Goals:

- Having a functional website for collaboration among network members (in First quarter 2019)
- Keeping the website functional
- Encouraging collaboration between the network members

Tasks:

- Identifying web host
- Designing interface
- Creating table of contents
- Creating guidelines for posting, deciding whether this is an open or monitored forum
- Calling for regular contributions by members
- Maintaining discussion groups and monitoring
- Uploading documents
- Periodic updates
- Linking to other websites

Performance Measures:

- Website becomes functional and users begin registration in first quarter of 2019
- Web contents up to date and users are active posting

Next Steps:

- Considering new contents and new discussion group
- The website should link to some of the information discussed below in Tasks IV-1 and IV-2

Task I-2: Creating and Maintaining A Roster of OSH Network Participants

Timeframe:

Ongoing until completion of work plan in 2021

Lead Country:

Australia

Cooperating Partners:

Turkey and the United States

Goals:

- Create a user friendly and effective system to ensure that participant details are updated in a timely manner
- Participant details are maintained
- Participant details can be shared in an easy to use format

Tasks:

- Periodically request participants to check details for accuracy

Performance Measures:

- Participant details are correct in the system

Next Steps:

- Obtain current Roster of OSH Network participants and consider possible formats for maintaining information

Task I-3: Reporting Network Activities and Results to the G20 Employment Working Group (EWG) and Other Interested Stakeholders

Timeframe:

Report prepared November / December, approved January and presented at 1st EWG of each year until completion of work plan

Lead Countries:

Turkey and the United States

Cooperating Partners:

Argentina, the United Kingdom and the term Presidency of the G20

Goals:

- To improve the visibility of OSH initiatives within the EWG by reporting on the activities of the network with a focus on the priorities of the term presidency
- To show the progress of the measures committed in the Melbourne Declaration

Tasks:

- Review the progress of the measures committed in the Ministerial Declaration on Labor and Employment of the G20, Melbourne, 2014, Annex C: Declaration on Safe and Healthy Workplaces of the G20
- Describe the progress of the 10 measures committed in the Declaration on Safe and Healthy Workplaces
- Report pending challenges regarding the 10 measures committed in the Declaration on Safe and Healthy Workplaces
- Promote the updating and / or ratification of the "Declaration on safe and healthy workplaces" during the future presidencies of the G20
- Engage with term presidency country to present the report at the EWG meeting
- Draft report to highlight achievements to date
- Include 'forward look' section to demonstrate future activities that will meet the priorities of the term Presidency
- Secure agreement of the OSH subgroup to the text of the report

Performance Measures:

- Report approved by OSH subgroup
- Presentation item delivered at EWG
- Specific OSH text in final 2019 EWG declaration

Next Steps:

- Agree drafting group and responsibilities
- Collect information and data from member countries

WORK PLAN PART II: HOSTING AND PARTICIPATING IN ANNUAL NETWORK MEETINGS

Members of the network recognize the importance and usefulness of an online platform and periodic reporting to be maintained on a regular basis to facilitate routine and constant connections in the network. At the same time, members believe that it is important to bring the group together annually to discuss established or new goals, review progress and directions, discuss or modify work plans, and socialize and debate new ideas. These network meetings also serve as a venue for the adoption of reports to the EWG. Network meetings will ideally be organized to coincide with other international, regional, or national OSH events, in order to draw the largest number of participants to minimize travel and logistics costs to members attending the network meetings. Whenever possible, technical workshops will be accompanying the network meetings.

Task II-1: Network Meeting 2019 and Workshop on Tools for Effective Safety Inspection

Timeframe: September 4-6, 2019
Lead Country: China
Cooperating Partner: IALI
Goals:

- Organize a 2-day workshop (September 4-5) with participation of nearly 30 OSH experts from G20 countries and 70 safety inspectors from China to share the experiences on selected topics in supervision and management
- Organize a one-day (September 6) meeting with the participation of member states and international organizations related to OSH in order to discuss Network studies and to share knowledge

Tasks:

- Determine the subjects for the workshop in consultation with IALI
- Determine the date and venue of the workshop
- Determine the instructors of the workshop
- Elaborate the content and the documents for the workshop
- Organize a site visit to see the best practice in OSH applications according to the specific subjects
- Invite participants from G20 countries and International organizations
- Preparation of the agenda
- Organization of the meeting (venue, meal etc.)
- Collecting presentations from member states according to the agenda
- Collecting data of the technical studies
- Deciding studies to be done until next meeting

Performance Measures:

- Organize a workshop on specific topics with about 30 experts and from G20 countries and International organizations together with 70 safety inspectors from China
- Percent of studies that are completed which were decided on the last Network meeting (2018)
- Presentations done by member states
- Decisions taken in the meeting
- Goals set for the studies until next meeting
- Number of countries and international organizations participated in the meeting

Next Steps:

- Prepare a working schedule
- The Network work plan will be tracked until the next meeting.

Task II-2a: Network Meeting 2020, Network Workshop, and Network Campaign

Timeframe: May 2020
Lead Country: Turkey
Cooperating Partners: Saudi Arabia, the United States, Australia
Goals:

- Organize a half-day workshop focusing on data collection (see Task II-2b below)
- Organize a one-day event related to a Network Campaign on a selected topic to increase international awareness and share industry best practices
- Organize a one-day network meeting following the workshop, with the participation of member countries and international organizations related to OSH to discuss Network studies, to determine the Network campaign, and to share knowledge

Tasks:

- A task force for planning of Network campaign is formed with volunteer countries
- Topics are determined and planned via e-mail
- Draft campaign plan is prepared
- Draft campaign plan is shared with member states and international OSH organizations for their comments
- The participants of the workshop and Network meeting 2020 are determined (member states, international OSH organizations, other relevant institutions/persons etc.)
- Preparation of the agendas of both workshop and Network meeting
- Organization of the workshop and meeting (venue, meal etc.),
- Collecting presentations from member states according to the agenda of the Workshop and Network meeting,
- Workshop is completed (Site visit, presentations from participants, discussion on network campaign)
- Workshop result is presented to Network meeting
- Determining Network campaign for the years 2020 – 2021 or 2020 – 2022
- Deciding other studies to be done until next meeting

Performance Measures:

- Number of member states and IOs participating in the workshop
- Number of member states and IOs participating in the Network meeting
- Presentations done by member states
- Percent of studies that are completed which were decided on the last Network meeting (2019),
- Decisions taken in the meeting,

- Goals set for the studies until next meeting,
- Number of countries and international organizations participated in the meeting.

Next Steps:

- Meeting summary will be sent to participants.
- The Network work plan will be tracked until the next meeting.
- Network campaign will be introduced and the program will be implemented by member states

Task II-2b: Expert exchange in the field of OSH to experience the best practices on collection of OSH data internationally

Timeframe: May 2020 (to be a part of Task II-2a, see above)

Lead Country: Australia

Cooperating Partners: Turkey, the United Kingdom, the United States and Saudi Arabia

Goals:

- To develop and promote best practices and principles in the collection of OSH data, including exploring opportunities to build data collection capabilities and to improve the comparability of international data

Tasks:

- Create a network of member data experts
- Compile a stock take of OSH data in member countries, including explanatory notes on the scope, data sources and methodologies used
- Undertake research to compile a stock take of other international OSH data sources (e.g. ILO, EUROSTAT, national injury/illness statistics, and data from enforcement activities) and data collection methodologies
- Establish a framework to facilitate the exchange of data experts to learn and develop capability in OSH data collection
- Explore strategies and methodologies to improve international data comparability

Performance Measures:

- Data expert network established
- Stock take completed
- Expert exchanges promoted, identified and facilitated

Next Steps:

- Seek nominations of data experts for the network and hold an initial virtual meeting

Task II-3: Network Meeting 2021

Timeframe: May 2021

Lead Country: Turkey and the United States

Cooperating Partner: The G20 Term Presidency

Goals:

- Organize a one day meeting with the participation of member states and international organizations related to OSH to discuss Network studies and to share knowledge

Tasks:

- Forming a volunteer group for preparation of 3-year Network plan (2022-2025)
- Preparation of draft 3-year plan before meeting and sharing it with member states
- Preparation of the agenda
- Organization of the meeting (venue, meal etc.)
- Collecting presentations from member states according to the agenda
- Collecting data of the technical studies
- Approval of next three-year plan
- Deciding studies to be done until next meeting

Performance Measures:

- Percent of studies that are completed which were decided on the last Network meeting (2020)
- Presentations done by member states
- Decisions taken in the meeting
- Goals set for the studies until next meeting
- Number of countries and international organizations participated in the meeting

Next Steps:

- Meeting summary will be sent to participants.

WORK PLAN PART III: HOSTING AND PARTICIPATING IN DEDICATED NETWORK TECHNICAL EVENTS

In addition to sponsoring technical workshops on the margins of annual network meetings, members believe it is necessary to strengthen technical collaboration and encourage exchange of expertise by hosting dedicated network technical events on selected topics. The work plan proposes two of such events.

Task III-1: Workshops on Safety Practices in Fall Protection and in Excavation Industry

Timeframe: October 2020 (possibly during the XXII World Congress on Safety and Health at Work in Toronto)

Lead Country: The United States

Cooperating Partners: Australia, Canada

Goals:

- Share information on injury, illness, and fatality data, and the regulatory efforts by member nations to address trenching and excavation hazards, and to address falls from heights

Tasks:

- Exchange ideas on effective methods to engage workers and improve worker education for the excavation industry and on fall protection
 - Build a compendium of resources within the G20 regarding excavation standards, engineering practices, fall protection, and innovations/best practices within the industry regarding employee safety
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- Organize speakers from within the G20 who are recognized industry and data experts within the community
 - Research and compile the G20 member nations' requirements for trenching and excavation safety, with the goal of organizing members to speak about their nation's efforts to ensure safety requirements for the excavation industry
 - Identify issues within the excavation industry that continue to be problematic for worker safety based on data from the G20 members
 - Research and compile information on available technologies, innovative approaches, or other safety solutions to trenching and excavation hazards. This would be in preparation for technical sessions to be conducted at the symposium or workshop
 - Develop a compendium of "best practices" to mitigate excavation hazards and to engage workers through training or other methods (post-symposium activity)
 - Research and compile the G20 member nations' requirements for fall prevention with the goal of organizing members to speak about their nation's efforts to ensure worker protection from fall hazards
 - Identify fall protection issues that continue to be problematic for worker safety based on data from the G20 members. Examples may include:
 - Fall protection on rolling stock and motor vehicles;
 - Fall protection for employees standing or climbing on stacked materials; and
 - Fall protection on residential roofs (both new construction and repair/maintenance work)
 - Research and compile information on available engineering approaches to preventing falls, personal fall protection technologies, innovative solutions, or other approaches to mitigating fall hazards. This would be in preparation for technical sessions to be conducted at the symposium or workshop
 - Develop a compendium of "best practices" to mitigate fall hazards and to engage workers through training or other methods (post-symposium activity)

Performance Measures:

- Number of active participants
- Useful materials/recommendations/best practices generated from the workshops
- Number of follow-up activities identified

Next Steps:

- Reach out to Canada and discuss possibilities of hosting two workshop during the October 2020 World Congress
- Possible topics for future workshops: Gig economy and informality of work, mental health in the workplace, supply chains, port safety, and return to work

Task III-2: A Workshop and Onsite Demonstration on Safety and Health Management Approaches in Small and Medium Sized Enterprises

Timeframe: 2020
Lead Country: China
Cooperating Partner: ILO
Goals:

- Organize working teams of experts on specific technical topics and OSH management systems from G20 countries to visit workplaces in certain countries for one week to observe current management practices and identify best practices
- The workshop will also focus on broader management practices in SMEs such as identifying and mitigating hazards, and promoting the role of employees in risk management

Tasks:

- Determine industry sectors and types of establishments to be studied with cooperating countries
- Determine the expert teams
- Forward a list of workplaces willing to host site visits by interested G20 countries
- Determine two or three workplaces to visit
- Develop working plan and site visit protocol
- Visit the workplaces by the working teams to observe and gather information on effective risk management approaches
- Draft reports to highlight achievements

Performance Measures:

- Organize experts visit to workplaces to experience best practices
- Report approved by an expert team

Next Steps:

- Decide the specific topics for experience sharing

WORK PLAN PART IV: BILATERAL, REGIONAL AND GLOBAL COOPERATION

The first three parts of the work plan aim to facilitate the exchange of knowledge and expertise among G20 members. To accomplish the two remaining missions – to meet global policy and technical challenges and to provide countries with access to the knowledge and expertise of the network – members have designed a variety of tasks focused on intergovernmental, bilateral, regional, and global cooperation.

Task IV-1: Collaborating with Global OSH Initiatives (ILO-OSHGAP, ISSA-Vision Zero Campaign, Vision Zero Fund, Global OSH Coalition, etc.)

Timeframe: Ongoing until completion of work plan in 2021

Lead Country: Russia

Cooperating Partner: ILO

Goals:

- To share the up-to-date information on wide range of OSH projects and programs launched and implemented by Global OSH initiatives

Tasks/Milestones:

- To identify main Global OSH initiatives
- To list projects and programs launched and implemented by Global OSH initiatives on the network platform (under task #1) [Milestone: June 30, 2019]
- To analyze and describe projects and programs identified (in terms of the purpose, timeframe, main goals, content, requirements for participation etc.)
- To design a format to share findings among the members of the G20 OSH Network members [Milestone: December 31, 2019]

Performance Measures:

- The list of OSH projects and programs launched and implemented by global OSH initiatives is clear, accessible, and updated

Next Steps:

- To maintain the list Global OSH initiatives
- To maintain the list of programs and projects launched and implemented by Global OSH initiatives
- To update the format to share findings if needed

Task IV-2: Collaboration with other international organizations on OSH

Timeframe: First quarter 2019

Lead Country: Argentina

Cooperating Partner: Singapore

Goals:

- To know the agendas and regional plans of other international organizations focused on occupational safety and health issues

- To synchronize efforts by national authorities within the G20, such as campaigns and enforcement initiatives, with regional and global efforts
 - To sustain worldwide and collective progress on OHS issues
- Tasks:
- Identify existing regional/global agendas and plans in regional/global integration processes and forums (MERCOSUR, OAS, CISS, ASEAN, APEC, OECD, WHO, PAHO, ICOH, EU-OSHA, etc.)
 - Analyze the contents of the agendas and regional plans identified
 - Describe and report on the main findings
- Performance Measures:
- Descriptive study of agendas and regional plans to circulate among the members of the G20 OSH Network. Define collaboration measures with these international organizations in OSH
- Next Steps:
- Collect information provided by the members of the G20 OSH Network
 - Links to these organizations and relevant web pages should be compiled in the webpage constructed under Task I-1

Task IV-3: Collaboration among OSH ministries, Health Ministries, and other Relevant Government Agencies with OSH Responsibilities

Timeframe: 2019 to 2021
 Lead Country: India
 Cooperating Partners: ILO and WHO
 Goals:

- To develop a framework for collaboration among OSH ministries, health ministries, and other government agencies with OSH responsibilities
- To develop or identify key areas of focus and prioritize them
- To develop consistent approaches to improving OSH and health standards

Tasks:

Year: 2019

- Identifying OSH ministries, health ministries, and other government agencies with OSH responsibilities in member countries
- Study on the OSH framework in each country and how responsibilities are divided among agencies dealing with OSH
- Study on the interface between different Ministries on OSH
- Collection of relevant information pertaining to the subject matter

Year: 2020

- Development of country specific and regional framework for collaboration on OSH
- Communicating the designed framework
- Finalizing the framework by addressing the concerns

Year: 2021

- Circulating the finalized framework
- Maintaining discussion groups and monitoring
- Periodic updates on the achievements and outcomes

Performance Measures:

- Framework approved by OSH subgroup
- Promoting and supporting implementation, follow-up and review
- Assessment of the achievements after the implementation of the framework

Next Steps:

- To address the country level gaps and validation of the framework
- To update the framework format and share the outcomes among the members
- Documentation on outcomes and uploading and updating in the website
- Specific text on collaboration between OSH Ministries and Health Ministries in the final 2021 EWG declaration

Task IV-4: Targeted Technical Assistance to Specific Countries on OSH Programs, Enforcement, or Technical Expertise

Timeframe: Ongoing upon the request until completion of work plan in 2021

Lead Country: Russia, Turkey, Indonesia, the United States

Cooperating Partners: ISSA, IALI

Goals:

- To provide expertise or best practices to countries to reduce occupational injuries and fatalities
- To coordinate technical exchanges and assistance among “donor” countries and recipient countries bilaterally or through multilateral forums
- To increase the capacity of targeted countries to conduct labor inspection or enforcement
- To strengthen the technical capacity of targeted countries to address OSH challenges in the workplace, including the capacity of employers to meet OSH challenges

Tasks:

- To identify target countries and areas of assistance needed

- To determine appropriate institutions/agencies/organizations that need to be assisted and the appropriate institutions/agencies/organizations that can provide assistance
- To identify and mobilize resources to support targeted engagement
- To organize training/symposium/conference in the selected region/country/province in cooperation with regional or international organizations (such as the ILO, EU-OSHA, ASEAN OSHNet, etc)
- To determine trainers/speakers/experts
- To develop training materials on the determined topics

Performance Measures:

- The number of persons to be trained
- The number of institutions to be assisted
- The number of countries to be assisted
- The number of training topics (or OSH sector) to be assisted
- (Potentially,) Long-term measures such as number of accidents reduced or number of injuries reduced

Next Steps:

- The countries to be determined as countries in need of practical tools of hazards identification and risk assessment will be tracked and cooperation will be pursued if needed

Task IV-5: Strengthening Labor Inspection in ASEAN

Timeframe: Year: 2020

Lead Country: Singapore

Goals:

- To implement tools and programs to strengthen OSH Labor Inspection

Tasks:

- Sharing best practices on labor inspection practices

Year: 2018/9

- Implementation of a common checklist for OSH inspection standards - draft checklist was endorsed at the 19th Coordinating Board Meeting in April 2018
- Training of trainers on Labor Inspection on SMEs and Informal Sector – in collaboration with Malaysia to other ASEAN member states
- Promoting adoption of International Benchmarking of OSH Regulations (IBOR) – collaboration between IALI and interested labor inspectorates

Year: 2020

- Participation in ASEAN Labor Inspection Conference (ALIC) by contributing to the agenda item on the use of technology to conduct OSH inspection. The ALIC is a collaboration between ASEAN-OSHNET and SLOM-WG, and is convened on a yearly basis

Performance Measures:

- Adoption of checklists
- Conducting training program
- Participation rate on related activities

Next Steps:

- To address the country level gaps and implement the checklists to help to raise OSH inspection standards in ASEAN member states

Summary of the Work Plan for G20 OSH Network (2019 – 2021)

TASK	TIMEFRAME	LEAD COUNTRIES	COOPERATING PARTNERS
Part I: Administration and Reporting			
<i>Task I-1: Developing and Maintaining an Online Platform for the Network</i>	First quarter of 2019, then throughout	the United States	N/A
<i>Task I-2: Creating and Maintaining a Roster of OSH Network Participants</i>	Ongoing until completion of work plan in 2021	Australia	Turkey and the United States
<i>Task I-3: Reporting Network Activities and Results to the G20 EWG and Other Interested Stakeholders</i>	Report prepared in Nov.- Dec.; presented at 1 st EWG until completion of WP	Turkey and the United States	N/A
Part II: Hosting and Participating in Annual Network Meetings			
<i>TASK II-1: Network Meeting 2019 and Workshop on Tools for Effective Safety Inspection</i>	September 4-6, 2019	China	IALI
<i>TASK II-2a: Network Meeting 2020, Network Workshop, and Network Campaign</i>	May 2020	Turkey	Saudi Arabia, the United States, Australia
<i>TASK II-2b: Expert exchange in the field of OSH to experience the best practices on collection of OSH data internationally</i>	May 2020 (to be a part of Task II-2a, see above)	Australia	Turkey, the United Kingdom, the United States and Saudi Arabia
<i>TASK II-3: Network Meeting 2021</i>	May 2021	Turkey and the United States	The G20 Term Presidency
Part III: Hosting and Participating in Dedicated Network Technical Events			
<i>TASK III-1: Workshops on Safety Practices in Fall Protection and in Excavation Industry</i>	October 2020 (possibly during the XXII World Congress on OSH in Toronto)	The United States	Australia, Canada
<i>TASK III-2: A Workshop and Onsite Demonstration on Safety and Health Management Approaches in Small and Medium Sized Enterprises</i>	2020	China	ILO
Part IV: Bilateral, Regional and Global Cooperation			
<i>TASK IV-1: Collaborating with Global OSH Initiatives (ILO-OSHGAP, ISSA-Vision Zero Campaign, Vision Zero Fund, Global OSH Coalition, etc.)</i>	Ongoing until completion of work plan in 2021	Russia	ILO
<i>TASK IV-2: Collaboration with other international organizations on OSH</i>	First quarter of 2019	Argentina	Singapore
<i>TASK IV-3: Collaboration among OSH ministries, Health Ministries, and other Relevant Government Agencies with OSH Responsibilities</i>	2019 - 2021	India	ILO and WHO
<i>TASK IV-4: Targeted Technical Assistance to Specific Countries on OSH Programs, Enforcement, or Technical Expertise</i>	Ongoing upon the request until completion of work plan in 2021	Russia, Turkey, Indonesia, the United States	ISSA, IALI
<i>TASK IV-5: Strengthening Labor Inspection in ASEAN</i>	2020	Singapore	N/A